**Please complete and return to** **beth@boingboingfoundation.org.uk** **or post to Boingboing Foundation, Whitegate Manor, 261 Whitegate Drive, Blackpool FY3 9JL.**

**How did you hear about this job?:**

|  |
| --- |
| Your personal details |

**Name:**

**Address:**

**Phone number:**

**Email address:**

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| --- |
| Qualifications and Learning |

Any education, study, training courses, mentorship or other forms of learning that you would like us to know about.

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| Employment and/or volunteer history  |

**Include any employer details, role details, dates, responsibilities and achievements.**

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| Supporting information |

**This is the most important section. Please use this space to tell us why you think you are the right person for this role. Give examples below of how you match each of the points in the ‘who we are looking for’ list.**

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| --- |
| **Who we are looking for** * Aged 16-25 and living in Blackpool
* First-hand experience of life challenges and/or disadvantages
* Knowledge about issues affecting local people and passionate about improving these
* Able to share opinions and listen in a group setting
* Able to build positive relationships, work well in a team, treat all people with fairness and respect
* Able to be reliable, on time and complete tasks to deadlines
* Interest in learning how to do research
* Basic IT skills including using emails and online video calls, or willing to learn
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| References  |

Please provide details of two people who you are not related to that would be able to provide a reference for you. (If you can’t think of two people, please submit your form anyway and we will chat about it if you are successful at the interview stage).

**Name of first referee:**

**How do they know you:**

**How long have they known you:**

**Their phone number:**

**Their email address:**

**Name of second referee:**

**How do they know you:**

**How long have they known you:**

**Their phone number:**

**Their email address:**

|  |
| --- |
| Declaration  |

DBS

We will carry out a Disclosure and Barring Service (DBS) check before you start this role. If you are successful at the interview stage, we will need to ask you about any criminal cautions and convictions you have. You don’t need to share any information on this form.

If you have a caution or conviction, we will talk to you about this and see if it affects your application. Please know that any information you share with us will be treated sensitively and in confidence.

You can contact Unlock, who can give advice on whether something will appear on your DBS check or not. Their website is <https://www.unlock.org.uk/> and their phone number is 01634 247350.

If you want to discuss any of this please contact Beth@boingboingfoundation.org.uk.

Right to Work in the UK

We have to make sure that all employees are legally entitled to work in the UK. Prior to working with us, you will be asked to provide evidence of a passport or other documents on the approved list to comply with the Immigration, Asylum and Nationality Act 2006.

**Are you legally entitled to work in the UK?** Yes [ ]  No [ ]

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| Declaration |

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| Please read and sign if you agree to the statements below.The information contained within this form will be held and processed in a computerised filing system in line with the provisions of the GDPR (General Data Protection Regulation). **I agree** that Boingboing Foundation can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 2018.**I confirm** that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated. **I understand** that the position I am applying for involves contact with vulnerable groups. If I am successful, a Disclosure and Barring Service (DBS) check will be applied for.If I accept employment with Boingboing Foundation, **I consent** to my personal information being held by the organisation for the administration of my Contract of Employment. **Signed:**  |
| **Date:**  |